

**In Person Annual General Meeting Minutes
October 6, 2022**

1. Call to Order

N. Reynolds, President of CMHA Edmonton Region extended greetings and called the meeting to order at 6:16 pm.

2. Blessing/Greeting

Was not given. Lloyd Cardinal could not make it.

3. Land Acknowledgement

N. Reynolds offered a land acknowledgement.

4. Approval of Agenda

MOTION #2022 AGM/1: THAT THE AGENDA FOR THE 2022 ANNUAL GENERAL MEETING BE APPROVED AS PRESENTED.

Moved: B. Menard

Seconded: K. McCabe

Carried

5. Approval of Minutes of October 5, 2021

MOTION #2022 AGM/2: THAT THE MINUTES FOR THE OCTOBER 5, 2021 ANNUAL GENERAL MEETING BE APPROVED AS PRESENTED.

Moved: K. Knutson

Seconded: B. Menard

Carried

6. Keynote Presentation (attachment)

Conversation on Community Safety and Wellbeing Hosted by Enyinnah Okere (Edmonton Police Service)

Below are a few highlights from the presentation:

- The Community Safety and Wellbeing Bureau is using a centered collaborative approach, navigating individuals to the appropriate services and systems to reduce harm.
- Working to respond to the needs of clients by aligning them with an appropriate response to reduce recidivism.
- Police service is not able to do it on their own, they want to work in collaboration with partner agencies. Attendees engaged in a productive Q&A session following the presentation.

7. President's Report

N. Reynolds and G. Puglandia presented the President's Report.

In addition to referencing the completion of the strategic plan they highlighted the following:

- The merger of CMHA Edmonton and Prosper Place which was completed on April 1, 2022. This merger brings together Prosper Place's peer community and programs and

enables the co-location of programs such as family supports; it's the beginning of the establishment of a true service hub.

- The success in maintaining program continuity through virtual and hybrid offerings for programs like Distress Line, 211, and Housing. All CMHA programs successfully continued to navigate and adapt to the changing circumstances.
- It was also noted that our service delivery region for some programs such as 211 expands far beyond the Edmonton Metropolitan area, going from the BC to Saskatchewan borders from Jasper in the Rockies all the way to Cold Lake.
- A note of thanks was expressed to the staff, volunteers, members, donors, funders, community partners, advocates and the Board for all the good work and support given in 2021/22.
- G. Puligandla expressed his gratitude and honour to serve as Executive Director since January 2021. He also offered thanks and appreciation to the Board, staff, volunteers and everyone in attendance.
- He mentioned the excitement of working with the United Way and other community partners with the support of the City of Edmonton to develop a community mental health plan.

8. Volunteer Awards

G. Puligandla and N. Reynolds thanked and presented this year's awards to the following recipients who have made a significant impact on not just our organization, but on improving mental health in our community:

- **Community Supporter of the Year – and the inaugural recipient** – Val Morelli of the Captain's Ride
- **Prosper Place and Programs Volunteer of the Year** – Jason Napachee
- **Volunteer of the Year** - Chris Sikkenga
- **2nd annual recipient of the Lone Challborn Youth Volunteer Bursary** - Natasha Larson

9. Treasurer's Report

K Knutson acknowledged the privilege of serving as Treasurer since February of 2021. He thanked his predecessor, Michael Chorley, for his diligence. He announced that the Annual Report was online and that the audited statements would be posted too. He noted:

- the resumption of fee-for-service training and education,
- decrease of our investments due to the cyclical nature of financial markets,
- on-going support from funders including the United Way of the Capital Region, the City of Edmonton through its Family and Community Support Services program, and the Government of Alberta and Alberta Health Services.

10. AUDITOR'S REPORT (Metrix Group)

Stephen Webber presented the summary of the audited financial statements as of March 31, 2022. He noted that CMHA-ER received a clean opinion, often referred to as A plus in accounting terms. He noted a healthy cash balance. He thanked B. Baker and the staff team for their help during the audit.

MOTION # 2022 AGM/3: THAT THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING MARCH 31, 2022 BE ACCEPTED AS PRESENTED.

Moved: K. Knutson
Seconded: B. Menard
Carried

11. APPOINTMENT OF THE AUDITORS FOR 2022 - 2023

MOTION #2022 AGM/4: THAT ST ARNAUD PINSENT STEMAN (SPS) BE APPOINTED AS AUDITORS FOR CANADIAN MENTAL HEALTH ASSOCIATION – EDMONTON REGION FOR THE 2022-2023 FISCAL YEAR.

Moved: K. Knutson
Seconded: C. Killick
Carried

12. BOARD NOMINATION REPORT

J. Berger, Chair of Governance Committee presented the slate of new Board members and continuing Board members. Continuing are: Kel Knutson, Finance Committee Chair, Kathleen McCabe, Strategy Committee Chair, Anne Halldorson as incoming Governance Committee Chair and Emily Ruttan, incoming President.

MOTION #2022 AGM/5: THAT K. KNUTSON, KATHLEEN MCCABE, EMILY RUTTAN AND ANNE HALLDORSON BE RE-ELECTED TO SERVE ANOTHER TWO-YEAR TERM ENDING 2024.

Moved: J. Berger
Seconded: B. Menard
Carried

J. Berger was also pleased to nominate Fiona Wilson and D’Arcy Kipp for appointment to the Board. Fiona is the former Prosper Place Board President. Her appointment will help to ensure continuity for clients of Prosper Place following the merger. D’Arcy Kipp served as an external member on our Board Strategy Committee for the past year, providing critical insights and knowledge from his career in sales.

MOTION #2022 AGM/6 THAT FIONA WILSON AND D’ARCY KIPP BE ELECTED TO SERVE A TWO-YEAR TERM BEGINNING IN 2022.

Moved: J. Berger
Seconded: K. McCabe
Carried

J. Berger acknowledged the following directors including herself who are continuing on the Board during the second year of their current term: Layla Dumont, Cherisse Killick Oluseyi Oladele, Matt Solberg and Kevin Wong.

N. Reynolds was acknowledged as she concludes her two year term as President of the Board at the end of the meeting. Her leadership through the transition to a new Executive Director and the unpredictable and changing circumstances of the pandemic has been instrumental to keeping this organization going strong and going in the right direction. The Board is glad that she is staying on as Past President for another year to continue to share her wisdom and expertise.

13. Recognition of Outgoing Board Members

N. Reynolds acknowledged the outgoing Board members thanking them for their support to the Agency, highlighting their roles on the Board, and their solid contributions. Stepping away from the Board for a year but staying on as a member of the Strategy Committee is Hana Marinkovic. Leaving the Board is Michael Chorley after 5 years with 2½ years as Finance Committee Chair providing his financial expertise. Finally, Bobby Menard who served a maximum allowed four terms which is 8 years in total, was acknowledged for her long standing commitment as well as the challenging and important questions she could always be counted on to raise at the Board table.

14. Closing Remarks

N. Reynolds concluded by thanking Alex Abboud and team for planning the AGM, G. Puligandla, the dedicated leadership team, fellow directors, members, funders, staff and the amazing cadre of volunteers for a job well done and for their continued support of mental health.

15 Adjournment

N. Reynolds closed the meeting.

N. Reynolds, President

J Berger, Secretary