

## Manager Community Engagement

### Job Posting

- Job Title:** Manager Community Engagement
- Position Type:** Maternity Leave Replacement (18 months) - Full-time
- Hours:** Monday – Friday 8:30am – 4:30pm (occasional evening and weekend work required)
- Salary/Wage:** \$44,409- \$62,002 per annum
- Closing Date:** Open until a suitable candidate is found

### Organization Summary

CMHA-Edmonton is a non-profit organization that envisions mentally healthy people in caring communities. We increase awareness and understanding of mental health, mental illness, recovery, and suicide prevention through education. We support the resilience and recovery of people in distress including those affected by mental illness or suicide by providing crisis intervention; safe, long-term and affordable housing; peer connections; suicide grief and family support; advocacy and wayfinding; and providing opportunities to improve your wellness.

Join us and make a difference in the lives of individuals and families affected by mental illness and stressful situations including abuse, violence, and suicide.

### Job Summary

Reporting to the Executive Director, the Manager Community Engagement provides leadership and direction to the Community Engagement program area. The position has responsibility for the overall management of program development, implementation, and evaluation of multiple areas including: Learning Services, Mental Health and Wellbeing Education; Volunteer Services; Suicide Grief Support Services; and Care Giver Connections. The Manager Community Engagement develops relationships with community organizations and other key stakeholders, reviews their effectiveness, and nurtures them for continued growth. The Manager Community Engagement is the chair of the agency In-Service Committee, is also responsible for financial and human resource management, and contributing to the implementation of the agency's strategic plan.

### Qualifications/Experience

- University Degree in a related field (e.g. Social Science, Business, etc.)
- Current registration with a professional body (as appropriate)
- Minimum of 3 years of experience in a leadership/supervisory position (preferably in the non-profit sector and in an agency that serves people experiencing mental illness) and/or experience developing relationships with community organizations and stakeholders
- AAS Certified Crisis Worker AAS designation (preferred)
- Crisis Intervention Support Worker, Mental Health First Aid (MHFA) certifications and Applied Suicide Intervention Skills Training (ASIST) (preferred)

- Project management experience and/or certification

### **Skills/Abilities**

- Strong interpersonal, verbal and written communication skills
- Demonstrated understanding of mental health; mental illness and recovery; crisis intervention; mental health promotion, and volunteerism
- Demonstrated initiative and the ability to work independently and operate effectively in a complex multi-program environment
- Demonstrated abilities of leadership, strategic goal setting and vision of how to achieve the overall objectives of the organization
- Superior organizational and problem-solving skills
- Ability to respond to situations with astuteness and composure
- Demonstrated abilities in project management, financial management, program delivery, and evaluation
- Strong presentation and group facilitation skills
- Ability to effectively use Microsoft Office

**Apply, with cover letter and resume, to:**

**[hr@cmha-edmonton.ab.ca](mailto:hr@cmha-edmonton.ab.ca)**

CMHA values diversity and welcomes applications from First Nation, Inuit and Metis, New Canadian, racialized, differently abled and LGBTTQIA+ communities.

We thank everyone for their interest and will only reply to those individuals who will be contacted for an interview.

Thank you for making mental health matter.